

**Pastoral Council Meeting Minutes
St. John's Cathedral Parish
November 2, 2016**

Pastoral Council

Kerry Ellen Elliott, Chair

Justin Malsam, Vice Chair

Brad Jahn, Secretary

Miguel Duarte

Gigi Ferreira

Alfonso Leon

Matt McGarry

Angela Moran

Adam Pereira

Gordon Pirrong

Jake Timmons

Daniela Ysursa

Members Absent

Miguel Duarte

Jake Timmons

Rector

Fr. Jerry Funke

Staff

Oralia Lorenzana

Guests

Paula Coulter

Ally Van Steenberg

John O'Hagan

Alberto Jaramillo

1. **Call to Order by Chair:** 7 PM
2. **Opening Prayer/Spiritual Message:** Angela Moran
3. **Approval of 10/2/16 Minutes:** Justin Malsam moved to approve the minutes and Matt McGarry seconded: Motion was carried.
4. **Stewardship Council:** Paula Coulter, Ally Van Steenberg and John O'Hagan
Joint meeting held with the Stewardship Council. The Stewardship Council is responsible for assuring that St. John's Parish ministries have the resources necessary to be successful. The council currently has seven of the usual thirteen members with no designated chair.
 - a. The Stewardship Council and the Pastoral Council agreed to work jointly to address parish issues using the Rebuilt text, workbook and other resources coordinated by Oralia. Work began with chapter 1 in the Rebuilt workbook. Members of both councils shared their history at the Cathedral. Group discussion on issues included serving young adults, families and welcoming.
5. **November 10 Email from Kerry Ellen Elliott:**
Chair proposes moving Pastoral Council meeting start time to 6:30 PM, with an hour dedicated to the Rebuilt program and 30 minutes dedicated to the Rector's report.
 - a. The most efficient method for completing the Rebuilt program is to schedule joint meetings for both the Pastoral Council and the Stewardship Council with Oralia facilitating. Next Pastoral Council meeting is December 7, and the Stewardship Council will meet December 14. Participation in as many meetings as possible is appreciated as strategies are defined and implemented.

- b. If there is not a consensus on the 6:30 start time, meeting will begin at 7:00 with release at 8:30.
6. **Rector's Report:** Father Jerry
- a. Enhanced Offertory - Our Sunday Visitor: The offertory enhancement program coordinated by Our Sunday Visitor was implemented. Offertory collections were averaging \$14,000 to \$15,000 per Sunday. The following increases were reported:
- | | |
|-----------------|--|
| i. October 2 | \$17,201 |
| ii. October 9 | \$21,865 |
| iii. October 16 | \$19,374 |
| iv. October 23 | \$15,116 |
| v. October 30 | \$14,660 plus OSV has additional \$8,600 on deposit from checks received in commitments. |
- On-line Collection
- | | |
|---------------|----------|
| vi. September | \$12,827 |
| vii. October | \$14,430 |
- Contract with OSV \$12,050
- b. Building Committee:
- i. Renovation of Cathedral Exterior Stairs:
1. Preliminary design work continues
 2. Finance Committee raised concerns over cost and funding methods including possibility of establishing a capital campaign in the parish that may delay project another year.
 3. Proposed construction summer 2017 or 2018.
 4. Rain and snow runoff in now seeping into the stairs rather than flowing down the exterior surface.
- ii. Cathedral Stained Glass Windows:
1. Three proposals/assessments submitted by contractors.
 2. Classic Glass (Fargo, ND) reports that the windows are all in critical condition and need immediate attention.
 3. Willet Hauser (Winona, MN) and Rambusch Decorating Co. (Jersey City, NJ) report that only the St. Cecelia rose window is in immediate need of attention.
 4. Proposals currently under review by Building Committee and Diocese.
- iii. Security System/Telephones: Daniel Gamboa
1. Cameras proposed for the campus and St. Joe's School.
 2. System would require integration of telephone/computer systems between all buildings via fiber optic cable.
 3. Current \$1000 per month telephone and computer network service under review to eliminate unused connections and reduce cost.
- c. Messiah: December 2 and 3 in the Cathedral
- i. Cathedral hosted Borah High School Fall Concert, October 25
 - ii. Cathedral will host Nampa Christian High School Christmas Concert December 5.
- d. Idaho Catholic Register:
- i. All Pastoral Council members will be receiving the Idaho Catholic Register.
- e. Advent Reconciliation:
- i. Each Wednesday of Advent, 5:00 to 7:00 PM

- ii. Deanery wide Reconciliation Liturgy will be held December 13 at Holy Apostles (tentative)
 - f. Liturgical Schedule for Holiday Period: (See St. John's homepage)
 - g. Bishop Kelly Subsidy: 2016-2017 School Year
 - i. St. John's Parish contributes \$59,627 which is the second highest amount among the seven "owner parishes".
 - ii. St John's provides financial support for 96 students.
 - h. St. John's Adopted Highway Cleanup:
 - i. 6th Grade from St. Joe's School collected trash along a two-mile portion of Highway 55 Monday, October 11.
 - i. Magazine Article from Father Jerry:
 - i. Mother-in-Law, Our Relationship with the Church by Father Carrion, Pastor of the Catholic Community of South Baltimore and director of the Baltimore Archdiocesan Office of Cemetery Management.
7. **Council Members Forum:** No comments were made
 8. **Next Meeting:** December 7, 2016
 9. **Closing Prayer:** Father Jerry
 10. **Adjournment:** Meeting adjourned at 9:15 PM

Submitted by Brad Jahn, Pastoral Council Secretary