

**Pastoral Council Meeting Minutes
St. John's Cathedral Parish
April 5, 2017**

Pastoral Council

Kerry Ellen Elliott, Chair

Justin Malsam, Vice Chair

Brad Jahn, Secretary

Miguel Duarte

Gigi Ferreira

Alfonso Leon

Matt McGarry

Angela Moran

Adam Pereira

Gordon Pirrong

Jake Timmons

Daniela Ysursa

Members Absent

Miguel Duarte

Alfonso Leon

Angela Moran

Jake Timmons

Rector

Fr. Jerry Funke

Staff

Oralia Lorenzana

Justin Weis

Alberto Jaramillo

Guests

Barbara Bennett

1. **Call to Order by Chair:** 6:30 PM
2. **Opening Prayer/Spiritual Message:** Kerry Ellen Elliott
3. **Approval of 2/2/17 Minutes:** Matt McGarry moved to approve the minutes and Gordon Pirrong seconded: Motion was carried unanimously.
4. **Stewardship Council Introductions:** Barbara Bennett
5. **Welcoming Sub-committee:** Justin Weis, Chair
Training is underway for twelve volunteers. Additional volunteers needed, contact Justin Weis. Committee works to contact new parish registrants, set up a meeting, and determine interest in Parish ministries. Information gathered submitted to Parish office
 - a. **Registration Form:** Updated registration form now simplified with fewer pages. Approximately five to seven new registrants per month. (See attachment 1: February 2, 2017 Pastoral Council Minutes). On-line registration was discussed.
 - b. **Welcoming Letter:** Draft letter (See attachment 2: February 2, 2017 Pastoral Council Minutes) revised to include Mass schedule, and how to subscribe to the email Parish bulletin.
 - c. **Usher Welcoming:** Greeting parishioners and identifying new people. Plans to provide a full-color worship aid available in the pews. Provide calendar of events on one of the tables in the vestibule. Provide information on how to volunteer to be an usher.
 - d. **Mass Welcome:** Include welcome as part of the announcements prior to Mass. Priests invite laity to coffee and pastries in the Parish Hall at the conclusion of Mass.
 - e. **Safe Child Care:** Matt discussed providing a safe childcare area and will report on details next month.

6. **Coffee Hour Sub-committee:** Oralia Lorenzana , Chair
 - a. Plans to obtain new coffee makers to improve quality.
 - b. Likely discontinue coffee hour during the summer due to reduced laity attendance and less interest in hot beverages during warmer weather.
 - c. Challenge: to acquire and schedule volunteers to host the coffee hour on a consistent and continuing basis.
 - d. Third party coffee vending truck may be a summer option.
 - e. Kerry Ellen offered to coordinate a scheduling calendar for the summer months.
7. **Family Adoration:** - Adam Pereira Adam proposed to increase family and personal adoration by creating a reservation system for the Adoration Chapel. Goal is to encourage private adoration once per month for an hour perhaps to coordinate with our Priest's regular adoration.
8. **Pastoral Council Nominations:** Pastoral Council Chair Kerry Ellen notified the Council of several vacancies for the next term and encouraged members to submit nominations to Father Jerry. Nominees cannot be employed by the Parish nor can the spouse or relative of someone employed by the Parish serve on the Parish Council.
9. **Rector's Report:** Father Jerry
 - a. Staff:
 - i. Former St. Joseph's School Principal, Dr. Sarah Quilici has accepted the position of Diocese Superintendent of Schools.
 - ii. Selection Committee is currently searching for a new Principal for St. Joseph's with deadline of June 1 2017.
 - iii. Gina Burns has resigned her positions as Director of Communication, Adult Ed. and RCIA Coordinator effective April 30, 2017.
 - iv. Justin Weis takes over full-time Junior and High School Religious Ed, Adult Ed. and RCIA.
 - v. Interviewing for new Communication Director.
 - b. Holy Week/Easter
 - i. Schedule posted on web page and in weekly bulletin
 - c. Building Committee:
 - i. Renovation of Cathedral Exterior Stairs:
 1. Finance Committee and Building Committee discussing funding methods for the \$900,000 project including a no-interest loan of \$750,000 from the Diocese. Current funds dedicated to project \$0.
 2. Fund raising for balance to begin after conclusion of successful Catholic Appeal.
 3. Proposed construction to begin after June 8th 2017.
 4. Stairs will likely be pre-fabricated with a thermal deicing feature.
 - d. Idaho Catholic Appeal Update: (As of March 31, 2017)
 - i. 2017 St John's Goal \$173,318.00
 1. 294 families have participated
 2. \$164,798.00 pledged, 95% of goal
 3. \$134,397.00 paid as of March 31, 2017
 - a. 77.5% of goal
 - b. 81.5% of pledges
 4. Share with Parish begins at 110% of goal: \$190,649.00
 5. \$0.00 of share paid to the Parish so far.

- ii. 2016 Appeal
 - 1. Goal: \$174,971.00
 - 2. Pledged: \$216,781.00
 - 3. Collected: \$215,507.00
 - 4. Parish Share: \$ 23,039.00
 - 5. Participation: 451 of 1559 registered families
 - a. 28.9% of registered families
 - b. 28.3% diocesan wide
 - c. 28.2% West Central Deanery
 - e. Finances:
 - i. Staff and Committees working on 2017-2018 Parish budget. Very challenging.
 - f. First Communion:
 - i. April 29 and 30
 - ii. Saturday at 5 PM; Sunday at 10 AM, 1 PM and 5 PM Masses.
 - g. 100th Anniversary of Fatima Apparitions:
 - i. May 13, 2017
 - ii. International Rosary, Sunday May 13th, 6:30 PM in Cathedral.
 - iii. Celebrated in English, Spanish, Basque, Korean, and Tugaloo.
 - h. Summer Block Parties: (See St. John's homepage)
 - i. June 10th, July 8th, and August 12th following 5 PM Mass.
 - ii. Food trucks, music and entertainment.
 - i. St. John's Adopted Highway 55 Clean-up: 2017
 - i. Men's prayer group scheduled for Spring 2017 in April or May
 - ii. Groups needed for:
 - 1. Summer 2017 (June or July)
 - 2. Fall 2017 (October or November)
 - j. Bishop White Seminary Evaluations:
 - i. April 19-21, Seminarian Director Father Jerry will be out of the Parish
10. **Council Members Forum:** Justin Malsam inquired about availability of Missals for the laity. Music Director Morvant plans to arrange to have Missals available for the fall.
11. **Next Meeting:** May 3, 2017
12. **Closing Prayer:** Father Jerry
13. **Adjournment:** Meeting adjourned at 8:15 PM

Submitted by Brad Jahn, Pastoral Council Secretary