

**Pastoral Council Meeting Minutes**  
**St. John's Cathedral Parish**  
**January 4, 2017**

**Pastoral Council**

Kerry Ellen Elliott, Chair  
Justin Malsam, Vice Chair  
Brad Jahn, Secretary  
Miguel Duarte  
Gigi Ferreira  
Alfonso Leon  
Matt McGarry  
Angela Moran  
Adam Pereira  
Gordon Pirrong  
Jake Timmons  
Daniela Ysursa

**Members Absent**

Miguel Duarte  
Jake Timmons  
Brad Jahn  
Alfonso Leon  
Matt McGarry

**Rector**

**Staff**

Alberto Jaramillo  
Justin Weis  
Oralia Lorenzana

**Guests**

1. **Call to Order by Chair:** 6:30 PM
2. **Opening Prayer/Spiritual Message:** Oralia Lorenzana led the opening prayer.
3. **Approval of 12/7/16 Minutes:** Gigi Ferreira moved to approve the minutes and Justin Malsam seconded: Motion was carried.
4. **Rebuilt:**  
Justin Weis shared some background with the Council regarding "welcoming," its objectives and methodology. He stated that registration and other systems must be user-friendly and provide follow-up; only 30% of registered parishioners attend Mass, so the focus of "welcoming" needs to be on the remaining 70%. He suggested forming a team that can reach out and make contact with newly registered parishioners.

Oralia Lorenzana has set 3 ministry priorities: safety, welcoming and coffee hour. Strategies will be developed to streamline these ministries and train leaders and participants with uniform, consistent and organized methods, so the ministry functions dependably and at a high level. She intends to implement these strategies in March.

Two sub-committees were formed to develop simplified, yet effective, strategies for "welcoming" and "coffee hour". Justin and Kerry Ellen Elliott were assigned to present a new strategy for the "welcoming" process. Angela, Daniela, Oralia and Alberto were assigned to present

a new strategy for the "coffee hour." The Council made various recommendations and suggestions that could be incorporated into the new strategies.

5. **Next Meeting:** Due to Fr. Funke's travel dates and Ash Wednesday, the **next meeting is scheduled for February 22<sup>nd</sup> at 6:30.** This will be joint with the Stewardship Council and replace the Council's March meeting. On March 9<sup>th</sup> the Council is invited to attend the Stewardship Council meeting as the work on Rebuilt continues.
  
6. **Other Business:**

Angela Moran volunteered to contact Farmer Bros. Coffee regarding an upgrade to the quality of the coffee and the coffee maker.

Gigi Ferreira informed the committee that there was "unfriendly" signage in the ladies room regarding the usage of paper products. She suggested the signage be removed or reworded. She also inquired about a "rolling enrollment" for RCIA classes that would accommodate the desires and schedules of those entering the church. This would not require them to wait for reception into the church. Alberto is researching this option.
  
7. **Rector's Report:** No report was submitted, as Father Funke was out of town.
  
8. **Adjournment:** Meeting adjourned at 8:00 p.m. Next meeting is scheduled for February 22.

Respectfully submitted by Kerry Ellen Elliott, chair