

**St. John's Cathedral  
Pastoral Council Meeting Minutes  
February 3, 2016**

**Members Present:**

Kerry Ellen Elliott, Chair  
Justin Malsam, Vice Chair  
Anita Bokan, Secretary  
Roy Van Steenbergen  
Brad Jahn  
Gordon Pirrong  
Mirian Cook  
Jake Timmons  
Daniela Ysursa  
Gina Burns  
Miguel Duarte (absent)  
Jorge de Varona

**Rector:**

Fr. Jerry Funke

**Staff:**

Oralia Lorenzana  
Deacon Tom Dominick

**Guests:**

Deacon Mac Chester  
Tom Mannschreck

1. **Call to Order** at 7:00pm by Chair.
2. **Opening Prayer** by Daniela Ysursa.
3. **Approval of Minutes:** Roy Van Steenbergen moved to approve the minutes and Gordon Pirrong seconded: motion was carried.
4. **Eucharistic Outreach:** Deacon Mac Chester leads this ministry and has for 4-5 years. Their main goal is to bring the Blessed Sacrament to the home bound and sick in our community. They have over 35 ministers who go to homes, the Marquis Care Center and the VA Home. There are 27 Catholics visited each Sunday. When visiting homes, they often find neglect problems and try to assist where needed. Financial needs are for the pyx supplies to give out to ministers, which hold the Blessed Eucharist and occasionally need funds to assist a family in need. Deacon Mac said there is training involved with new ministers, but it is encouraged they go out and do their own ministering. He has asked the council to pray for the ministers and the ministry.
5. **Docents Committee:** Tom Mannschreck is the ministry leader for the Docents Ministry. He has been the ministry leader for 5-6 years. He looks at this ministry for its hospitality and evangelization. They offer Docent tours from 2:30pm – 4:30pm on Sundays from September through May. They also

have special tours for parochial schools around the State. Their customers are visitors of the parish, relatives of parishioners, walkers who are curious, and anyone who comes to the church. Tom noted that very few St. John parishioners come for the tour and would like to see the Pastoral Council come for a tour. Our council will arrange a time to have the tour. They require very minimal staff assistance and financial assistance. Tom expressed that they would like a Spanish speaking docent to assist with the Spanish-speaking visitors.

6. **St. John's Cathedral History Book Update:** Gina Burns and Gordon Pirrong are part of the subcommittee who looked into possibly publishing John O'Hagan's book on the history of the Cathedral building. Gina read the book and although she felt there could be more pictures, she enjoyed the book and thought it well written. They met with the publisher and received an estimate of cost for printing 500, 1000 and 3,000 copies of the book. The prices were based on an 11" x 17", 80# paper with a color cover. Given the quantities, the cost of each book would be \$26.14 for 500 copies, \$16.98 for 1000 copies and \$8.17 for 3000 copies. It was discussed that perhaps 1500 or 2000 would be the right quantity to order. Gina suggested we have Caxton publish the book and we would do the advertising. This would be instead of us going to have the book printed and publishing ourselves which would lose prestige and authenticity. The council agreed. Gina has offered to format the book since our council thought it would be a good idea to pay for the publishing so that we could earn the profits on the sales of the book. It was suggested perhaps to price the book at \$25 or \$30. This, however, is the Rector's final decision, but the council felt it was worth proceeding.
7. **Strategic Plan 2015 Recommendations Discussion:** The chair would like a sub committee to develop draft recommendations for adoption. This committee would go through the current goals and add, delete or relocate them in the proposed new goals. This committee can reformat, update, and add goals to reflect our current needs of the parish. They will propose this draft at the next meeting. Jake Timmons and Anita Bokan volunteered for this task. (Brad Jahn later volunteered to be on this committee as well.)
8. **Old Business:**
  - **Lenten Meal Sign-Ups:** Our Pastoral Council will host the Stations of the Cross and the Lenten Meal on Friday, March 4. The stations will alternate English and Spanish for a combined event. All are invited to come to the Lenten meal afterwards. Anita distributed a sign-up sheet for members to bring soups, entrees, salads and desserts. Anita will send out a reminder and ask for help with set-up and clean-up.

- **The Men's Rise Up Conference** was a success with over 1000 men attending. The speakers were a huge success according to those council members who attended.
- **Coffee Truck Service during Coffee Hour:** There was discussion on whether or not to invite a commercial coffee truck to park at the Cathedral and sell coffee to our parishioners after the masses on Sunday morning. It was divided whether the council felt this was a good idea or not. Father Jerry and Oralia mentioned that the Staff also was in discussion of this topic and tried coming up with some other options. Oralia will send out an outline of staff suggestions for us to consider as well. It was agreed that coffee hour is an important component of our parish to welcome newcomers and to encourage fellowship with each other. However, the lack of volunteers to keep this going each week has been difficult. Further discussion is needed.

9. **Rector Report:** The following were part of Father Jerry's report:

- Anita Bokan was awarded the Bishop Michael Driscoll Award from Catholic Charities of Idaho
- Gina Burns was hired as Coordinator of Adult Education and Communications and Roberto Amieva was hired as a part-time Coordinator of Hispanic Ministry.
- St. Joseph's School had an accreditation visit and they donated \$7,000 from Catholic Schools Week to our Parish.
- The roof of St. Joseph's School needs repair and is getting bids.
- Ash Wednesday ministers of ashes are needed and Father Jerry asked that our council sign up if they were able to distribute them.
- The Good Friday Schedule will be a little different this year as the Bishop would like to see the Liturgy of Passion at 3pm.
- The building committee is looking at bids from companies to repair our stained glass windows. Some of the stained glass windows need repair sooner than others, so a plan will be put in place over the next 80+ years to begin repair based on need. This is very costly, so we may have to do some fundraising for this project. Also, the stairs need to be renovated in the front of the Cathedral. The building committee is looking at designs.
- Father has asked the council their thoughts on allowing aid organizations to come to our parish to say mass and also talk about their missions. The parish does not have to pay for these priests and it allows our priest a weekend off at the same time educating parishioners on the different missions in the Catholic Church. The council agreed once a year would be the right amount of time for this to happen.
- Adopt a Highway: Daniela Ysursa looked into this program and tentatively put St. John's Cathedral down for a stretch of 2 miles between Post 66-68 just north of Horseshoe Bend. This will be for 3

times a year and we would need to let the agency know the dates so they can supply bags, gloves and vests for the volunteers. Our Parish would like all ministries to take turns so that the burden would not be on one ministry.

- The Hallissey Basketball Tournament is Feb. 12-13. St. John's and St. Joseph's School has 4 teams.
- ICYC is March 4-6. They are predicting 88 youth and 13 adult chaperones to be involved this year.
- Adult confirmation classes begin Monday, Feb. 22 and Father would like us to invite graduated seniors and older to attend.
- Seminary visits and evaluations will be coming up. In Mundelein it will be Feb. 24-26 and in Mt. Angel it will be March 8-11.

10. **Closing Prayer** was offered by Father Jerry.

11. **Meeting was adjourned** at 9:35pm.

Respectfully submitted by:  
Anita Bokan